



buffa's dance studio Ltd.

burke village center
9570-h burke road
burke, VA 22015
703-425-5599
703-425-5676 Fax
www.buffas.com
Email: BuffaDance@msn.com

2017-2018 Contract/Agreement

Calendar

Sept 5	Fall 2017 Begins
Sept 9	Nutcracker Auditions
Nov 1	Costume/Recital Fee Deadline
Nov 18, 19	Nutcracker Performances
Nov 20-26	Thanksgiving (closed Tues-Sun)
Dec 4-9	Parent's Days
Dec 18-Jan 7	Winter Holidays (closed)
March 26-April 1	Spring Holidays (closed)
May 28	Memorial Day (open) NEW
June 2, 3	Dress Rehearsal (Mandatory)
June 14	Last Day Classes
June 15, 16, 17	RECITALS
July 9-Aug 17	Summer 2018

Note: We are open for all Monday holidays. We do not close for Teacher Workdays unless they coincide with dates closed listed above.

REGISTRATION FEE is \$40 per student, per year, non-refundable for any reason (\$30 for each additional family member). Should you withdraw and re-register, you incur another registration fee.

TUITION is a yearly fee, based on 35 classes per dance year, payable in advance of classes. It may be paid in one payment or in ten (10) payments no later than the first day of each month, September through June. Rates are: 35 minute class = \$45 per payment; 45 minute class = \$75 per payment; 60 minute class = \$90 per payment; 90 minute class = \$105 per payment. Discount of 10% on additional classes per student or family. Serious dancer discount available for students taking 5 or more classes (ballet required). All discounts are rounded off. Performing Company Groups are not discounted. *All unpaid balances are subject to claims collection.*

PAYMENTS are accepted by checks or cash only.

3% DISCOUNT for tuition paid in full for entire year when paid by September 30, 2017. All discounts are rounded off. If you withdraw prior to end of year, tuition reverts to full price for classes taken, and you incur a \$35 administrative charge.

LATE CHARGE is \$20 if tuition has not been received by the 10th of the month. This charge covers the cost of retrieving late tuition and is specific to the user. Tuition may be hand delivered or mailed to the studio. Bills will not be sent.

RETURNED CHECKS are charged \$40 for additional handling. A second returned check requires future payments to be made in cash or money order in advance.

WITHDRAWAL requests must be submitted 30 days in advance and in person to the front desk by completing a withdrawal form. Withdrawals are not accepted via email or phone. There is a two month minimum enrollment requirement from date of registration and you are responsible for tuition for those two months of payments. Any withdrawals after April 28, 2018 (for any reason) incur full year tuition, including performing groups.

CLASS CHANGES may be made at no cost for the first change. After that there is a charge of \$25 per class change, per student, including performing groups. There is no charge for studio-originated changes.

NEW STUDENTS may register throughout the year, if space is available. Tuition will be pro-rated.

FOR EMERGENCY CLOSINGS, the studio may close when Fairfax County closes due to snow, ice or other emergencies. Please call the studio or check our website for our status, as there are times the County closes when we can safely open. If we must close, these are situations over which we have no control and we are not able to make-up these classes; in lieu, we offer liberal make-ups in other classes.

PROPER STUDENT ATTIRE is required. If not attired correctly for dance class, you will be asked to observe. See separate listing for student attire.

REGULAR ATTENDANCE is required. Eight or more absences, or failure to complete the grade level requirements, renders the student ineligible for recital and promotion to the next level. Make-up classes are allowed for student illness only. They must be made up within 4 weeks of absence, may not be accumulated, and all must be taken prior to May 2, 2018. A make-up slip must be issued in advance by the front desk. These policies are in effect to insure the integrity of our classes and to promote regular attendance, which is a cornerstone of learning.

COSTUME/RECITAL FEE (and tickets as explained below) include the costume, shipping & handling charges, administrative costs of ordering, production charges, theater rental, special equipment rental, props, sets, lighting, sound, additional recital administrative costs, programs and printing costs. The fee is \$115.00 per student, per class and is considered due at time of registration. The deadline is November 1, 2017. After that date there is a late costume fee of \$35 (if we are able to accomplish this with the costume company). Any costume not picked up by June 2, 2018 will become studio property. Costume exchanges must be within the first week of issuance. *All fees must be paid by June 9, 2018 to be eligible to perform.* No refunds will be issued for any reason.

TICKETS are sold separately, on-line, and are \$20 each.

RECITALS are tentatively scheduled for June 15 (4pm & 7pm), June 16 (2pm & 6pm) and June 17 (1pm & 5pm). Each student who participates in the recital will be in at least one of these shows. We regret we are unable to accept any special requests for days or times. Please note you may be asked to provide specific color tights and/or dance shoes for the recital. We are instilling the value of a polished, professional performance which requires regular attendance, dedicated practice and full dress rehearsal participation. Therefore, **OUR DRESS REHEARSAL IS MANDATORY** and our dancers may not participate in dress rehearsal only, as this proves detrimental to the entire group and final presentation.

We appreciate you and your children and are proud you have chosen Buffa's as your dance studio. We take our responsibility seriously and desire to provide you with the top quality you expect and deserve.

I have read, understand and fully agree to abide by the above-stated policies of the studio and I register my child based upon these conditions, dates and requirements. I recognize the risks of illness or injury by participating in a dance program and hereby waive, release and hold harmless Buffa Hargett, her heirs and staff from liability or claims resulting from participation in these program(s)/performance(s). I grant permission and release the use of images (photographic, video, or otherwise) of the student(s) to be used by Buffa's Dance Studio, Ltd. in any educational/promotional format (brochure, website or otherwise).

Student(s) Name (printed)

Parent or Legal Guardian (signature)

Date