

# Buffa's Dance Studio – Recital 2017 Volunteer Form

**Please complete and return this form to the front desk by May 20<sup>th</sup> 2017. Thank you!!!**

**This form will also be available online**

Volunteer's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Dancer(s) Name: \_\_\_\_\_

Class(es): \_\_\_\_\_ Recital(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 1) Please first select the dates you are available and willing to volunteer!

<input type="checkbox"/> <u>Dress Rehearsal</u>	Theater	Sat, June 10 <sup>th</sup>	(12:00-2:15pm)
<input type="checkbox"/> <u>Dress Rehearsal</u>	Theater	Sat, June 10 <sup>th</sup>	(2:30-4:45pm)
<input type="checkbox"/> <u>Dress Rehearsal</u>	Theater	Sat, June 10 <sup>th</sup>	(5:00-7:15pm)
<input type="checkbox"/> <u>Dress Rehearsal</u>	Theater	Sun, June 11 <sup>th</sup>	(12:00-2:15pm)
<input type="checkbox"/> <u>Dress Rehearsal</u>	Theater	Sun, June 11 <sup>th</sup>	(2:30-4:45pm)
<input type="checkbox"/> <u>Dress Rehearsal</u>	Theater	Sun, June 11 <sup>th</sup>	(5:00-7:15pm)
<input type="checkbox"/> <u>Recital</u>	Theater	Fri, June 23 <sup>rd</sup>	(4pm)
<input type="checkbox"/> <u>Recital</u>	Theater	Fri, June 23 <sup>rd</sup>	(7pm)
<input type="checkbox"/> <u>Recital</u>	Theater	Sat, June 24 <sup>th</sup>	(2pm)
<input type="checkbox"/> <u>Recital</u>	Theater	Sat, June 24 <sup>th</sup>	(6pm)
<input type="checkbox"/> <u>Recital</u>	Theater	Sun, June 25 <sup>th</sup>	(1pm)
<input type="checkbox"/> <u>Concert</u>	Theater	Sun, June 25 <sup>th</sup>	(5pm)

## 2) Next, please select the area in which you would like to assist!

**Sit with Class Backstage** – Being in charge of a class backstage, helping with costume changes, releasing children to the parents at the close of the rehearsal or performance, collecting lost and found items, cleaning up assigned children's areas, and check for stage-readiness (hair, makeup, accessories, shoes with strings inside, no jewelry or nail polish, tights and other costume particulars). Chairman: Tara Kelly

**Quick Changes** – Coordinating and completing quick changes for performers. Chairman: Cathy McGirl

**Dancer Check-in Table and Security** – Monitoring dancers as they arrive to the theater and as they are dismissed and theater areas to ensure safety of dancers and audience. Chairman: Amy Dutton

**Candy Grams** – Preparing and selling notes to audience members to be delivered to dancers during the show - CONCERT & RECITALS ONLY - not needed for dress rehearsals. A Burke Civic Ballet Fundraiser ☺ Chairman: TBD

**Dance Company Dressing Room** – Help needed in the Dance Co Dressing Room with costume changes, food etc. Chairman: Leeann Yufanyi

**Diamonds Dressing Room** – Help needed in the Diamonds dressing Room with costume changes, food etc. Chairman: TBD

**Nurse or Doctor on-call** – In audience or backstage Nurse or Doctor on Call.

**Ushers** – Seating the audience, passing out programs etc at the recitals - CONCERT & RECITALS ONLY - not needed for dress rehearsals. Chairman: Jackie Fee

**Refreshments** – Preparing and selling refreshments at performances to audience - CONCERT & RECITALS ONLY - not needed for dress rehearsals. A Burke Civic Ballet Fundraiser ☺ Chairman: April Sellers

**Flowers** – Preparing and selling flowers at the Recitals - CONCERT & RECITALS ONLY - not needed for dress rehearsals. A Burke Civic Ballet Fundraiser ☺ Chairmen Holly and Jerry Miller

**\*If you have any questions, please contact Lynn Schab and Janet Smith at buffabackstage@gmail.com.**

**Thank you for your support!!**